

**THE WOODLAND PARK BOARD OF EDUCATION**  
**REGULAR MEETING MINUTES**  
**AUGUST 24, 2020**

**CALL TO ORDER**

**N.J. OPEN PUBLIC MEETINGS LAW**

In view of the COVID-19 public health emergency, the emergency orders and directives at the federal, State and local levels, and consistent with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., as amended by P.L.2020, c.11, (“OPMA”) the Woodland Park Board of Education is conducting this meeting, originally designated to take place at the MUNICIPAL BUILDING, remotely using video and/or telephone conferencing technology. The public has been advised of this venue and format change and instructions have been provided in order to access the meeting and to participate during the public comment section(s) of the meeting. You will need to dial-in/login to the remote meeting platform(s) in order to attend the remote meeting. All public comments should be submitted via email to pmurphy@wpschools.org before or during the meeting and will be included in the record. P.L. 2020, c.11, which permits remote conduct of meetings, was signed into law by Governor Murphy on Friday, March 20, 2020, effective immediately. The Board recognizes the importance of open transparency and public access and participation in its work. In view of the current crisis and the brave new world in which we live, the Board asks all citizens to bear with us as we work to meet the health, safety, welfare, and educational needs of our students, staff and all members of the Woodland Park community.

**FLAG SALUTE**

**ROLL CALL**

Members Present – Lisa Marshall, Joe Giammarella, Christine Tiseo, Jairo Rodriguez, Maryann Perro, Adam Chaabane, David Amanullah, Chris Mania, Laura Vargas  
Also Present – Michele Pillari, Paul Murphy, Adam Weiss

**EXECUTIVE SESSION**

**MOTION TO GO INTO CLOSED SESSION**

The Open Public Meeting Act, authorizes a public body to meet in Executive or Private Session under limited circumstances and WHEREAS said law requires the Board to adopt a resolution at a public meeting before it can meet in such Executive or Private Session. NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF WOODLAND PARK THAT:

- 1) It does hereby determine that it is necessary to meet in Executive Session to discuss a personnel and/or litigation matter or contract matter.
- 2) The matter(s) discussed will be made public when confidentiality is no longer required.
- 3) Meeting will be resumed at conclusion of Executive Session.
- 4) The board **does**/does not expect to take action after Executive Session.

Motion to go into Executive Session at 7:02 p.m. by PERRO, seconded by RODRIGUEZ  
Voice Vote: 9 YES

Motion to return to Regular Session at 8:41 p.m. by PERRO, seconded by MANIA  
Voice Vote: 9 YES

**PUBLIC HEARING-AGENDA ITEMS ONLY**

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent’s office. In accordance with Bylaw 0167, statements will be limited to 3 minutes in duration.

The following all had questions and concerns as to the reopening of schools.

Donna Sheridan – What is the plan for students who receive Wilson Reading in Memorial & BG?

Lisa Capizzi – What is the re-evaluation plan to reopen school to full session and how often will they re-evaluate?

Maria Billison – Can the Board change the return to school from remote so that all 3 schools are on the same page as opposed to the end of marking periods which are different at each school?

Lauren Hurley – Can parents be provided with a virtual tour of how in school learning will look along with a daily routine of class scheduling?

Gus Marcogianous – Asked if the school could provide COVID 19 testing for students and parents.

Chris & Jessica Sterba – Asked why the in-school teachers would have to stay after the students were dismissed. Also asked if there was a way to set up classrooms for afternoon remote learning for parents who need childcare.

Jennifer Barbieri – have the filters in the ventilation system been updated to comply with CDC guidelines.

WPEA – had a list of questions & concerns as to the re-opening of schools.

*Dr. Pillari responded to the public's questions & concerns. Wilson reading will be conducted remotely, as was done in the spring. Dr. Pillari stated that when we are able to adhere to all State, DOE and CDC guidelines for a safe return to school full time, we will do so. Dr. Pillari will confer with the administrators as to setting dates for students to return to school from remote learning. A video has been made of all the schools, as to classroom set up, partitions, etc. It will be made available soon. The daily schedule sample is in the Restart & Recovery plan posted on the website. There will be counseling sessions available at the beginning of school. A survey will be sent to parents and if they feel their child is in need of counseling, it will be available. The school counselors will also be available for the staff as well. COVID testing will not be provided to all students and staff. Teachers will have the option to stay in school or go home and remotely work in the afternoon. We have updated and are in compliance with our HVAC and ventilation system. There is no maximum number of students per classroom as long as we provide desk barriers, we are in compliance. Class size will vary from room to room and students will be 3ft.+ apart. Dr. Pillari stated that safety is the number one concern and if for any reason she feels that the safety of the students and staff are at risk, she will not allow school to open. Mr. Murphy stated that the highest quality filters our HVAC systems can handle will be in place for the start of school, as well as the desk barriers. He also stated that portable air conditioners have been placed in the upstairs classrooms at BG, as those classrooms retain excessive heat.*

## **221-62 - APPROVAL OF MINUTES**

Motion by PERRO Seconded by RODRIGUEZ

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the minutes of the July 6, 2020 workshop and the July 20, 2020 regular meetings.

BE IT FURTHER RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the Executive Session minutes of the July 6, 2020 workshop and the July 20, 2020 regular meetings.

Roll Call: 9 YES

## **SUPERINTENDENT'S REPORT**

Dr. Pillari stated that the district focus has been on the re-opening of schools. She reiterated that at any point, all remote learning could be possible and that we are ready with a plan if that happens. She also stated that after meeting with the Director of the Clifton Boys & Girls Club, who run the before & aftercare program, the Director determined that there would not be any safe way for them to conduct the program and be in compliance with safety guidelines, therefore they will not be contracting with us this year. They will be contacting all families who have already applied for the program to inform them.

## **BUSINESS ADMINISTRATOR'S REPORT**

Mr. Murphy said construction is just about completed at CO & BG. He also stated that we are doing everything we can to be in compliance with re-opening schools.

## **CONSENT AGENDA ITEMS**

The following items have been deemed to be non-controversial in a matter of routine business and will be voted on by one motion.

Motion by RODRIGUEZ Seconded by GIAMMARELLA to accept the recommendation of the Superintendent to approve the following consent agenda numbers 221-63 through 221-70.

Roll Call: 9 YES

### **221-63 - SECRETARY/TREASURER REPORTS**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, receives and accepts the attached reports of the Secretary and Treasurer for the month of June 2020 “Pursuant to N.J.A.C.6: 20-2.12©, we certify that as of June 30, 2020, the Board Secretary’s monthly financial reports (appropriations section) did not reflect any over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year”

### **221-64 - TRANSFERS**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of transfers for the months of June 2020.

<b><u>Account #</u></b>	<b><u>Acct. Description</u></b>	<b><u>Old Amount</u></b>	<b><u>Adjustment</u></b>	<b><u>New Balance</u></b>
10-000-100-560-00	Trans. Funds to Charter	\$ 175,560.00	\$1,480.00	\$ 177,040.00
11-000-218-104-00-00-070	Salaries of Other Profes	\$ 93,521.00	\$1,000.00	\$ 94,521.00
11-000-230-100-00-00-	Salaries Administration	\$ 252,266.00	(\$5,000.00)	\$ 247,266.00
11-000-230-530-00	Communications/Telephone	\$ 62,240.00	(\$6,000.00)	\$ 56,240.00
11-000-230-585-00	BOE Other Purchased Serv	\$ 7,550.00	(\$2,000.00)	\$ 5,550.00
11-000-251-100-00-00-000	Salaries	\$ 379,145.00	(\$1,000.00)	\$ 378,145.00
11-000-251-340-00	Purch Tech Services	\$ 60,601.30	\$700.00	\$ 61,301.30
11-000-251-592-00	Miscel Purch Services	\$ 21,323.70	\$200.00	\$ 21,523.70
11-000-251-600-00	Supplies & Materials	\$ 11,800.00	(\$900.00)	\$ 10,900.00
11-000-252-600-00	Supplies & Materials	\$ 12,400.00	(\$10,000.00)	\$ 2,400.00
11-000-261-100-00-00-000	Salaries Plant	\$ 224,582.00	\$4,000.00	\$ 228,582.00
11-000-262-100-00-00-000	Salaries Cust & Play Aid	\$ 519,314.00	\$10,000.00)	\$ 529,314.00
11-000-262-300-00	Purch Prof & Tech Svc	\$ 99,923.00	\$1,600.00	\$ 101,523.00
11-000-262-490-00	Other Purch Prop Svc	\$ 14,700.00	(\$1,647.11)	\$ 13,052.89
11-000-262-610-00	General Supplies	\$ 112,700.00	\$47.11	\$ 112,747.11
11-000-291-220-00	Social Security Cont	\$ 230,000.00	\$1,400.00	\$ 231,400.00
11-000-291-241-00	Other Retirement Contrib	\$ 189,382.00	\$2,400.00	\$ 191,782.00
11-000-291-270-00	Health Benefits	\$2,859,184.36	(\$5,280.00)	\$2,853,904.36
11-105-100-101-00-00-065	Preschool Sal of Teach	\$ 44,765.00	\$7,000.00	\$ 51,765.00
11-110-100-101-00-00-065	Kindergarten Sal of Teach	\$ 530,487.00	\$4,000.00	\$ 534,487.00
11-120-100-101-00-00-060	Grades 1-5 Sal of Teach	\$ 902,055.00	\$2,500.00	\$ 904,555.00
11-130-100-101-00-00-070	Grades 6-8 Sal of Teach	\$2,158,407.00	\$2,500.00	\$2,160,907.00
11-190-100-106-00-00-065	Other Sal for Instruction	\$ 175,430.00	(\$13,000.00)	\$ 162,430.00
11-213-100-101-00-00-070	Salaries of Teachers	\$ 415,976.00	\$2,500.00	\$ 418,476.00
11-230-100-101-00-00-070	Salaries Basic Skills	\$ 211,549.00	\$3,500.00	\$ 215,049.00
20-218-100-101-00-00-000	Sal of Teach PK Education	\$ 95,800.00	\$7.24	\$ 95,807.24
20-218-200-176-00-00-000	PEA SS Master Teachers	\$ 46,776.18	(\$7.24)	\$ 46,768.94
20-231-100-100-00-11	Title 1A Bas Pro Sal	\$ 214,055.00	(\$1,558.49)	\$ 212,496.51
20-231-200-200-00-11	Title 1A Improv Benefits	\$ 74,919.00	\$1,558.49	\$ 76,477.49
20-233-200-100-00	T I SIA Salaries of Prog	\$ 16,000.00	(\$116.48)	\$ 15,883.52
20-233-200-200-00	T I SIA Benefits	\$ 5,600.00	\$116.48	\$ 5,716.48
20-237-200-100-00	T II A Salaries of Progr	\$ 33,972.00	(\$246.73)	\$ 33,725.27
20-237-200-200-00-11	T II A Benefits	\$ 11,891.00	\$246.73	\$ 12,137.73

**221-65 - APPROVAL OF BILL LIST**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of bills in the amount of \$807,806.47, approved by finance committee chairperson, Jairo Rodriguez.

<u>Bill List No.</u>	<u>Amount</u>
#62	\$807,806.47

**221-66 - COMPREHENSIVE EQUITY PLAN STATEMENT OF ASSURANCE (SOA) – 2020-2021**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve submission to the NJDOE of the 2020-2021 Comprehensive Equity Plan Statement of Assurance, as attached.

**221-67 - APPROVAL OF FFCRA LEAVE – L. HEALY-WILK**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve leave for Lisa Healy-Wilk, teacher at CO, under the Families First Coronavirus Response Act (FFCRA) Emergency Sick Leave from September 1, 2020-September 14, 2020, using accumulated sick time. Following FFCRAESL, leave will be taken under the FFCRA Emergency Family Leave from September 15, 2020-November 24, 2020, at 2/3 of pay, maximum \$200/day. Following the FFCRA leaves, leave of absence is requested from November 25, 2020-December 31, 2020, without pay or benefits.

**221-68 - RESCIND APPOINTMENT – C. CANNATARO**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to rescind the appointment of Celeste Cannataro, lunch aide at BG, previously approved at the May 11, 2020 meeting.

**221-69 - RESCIND APPOINTMENT – C. LEARY**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to rescind the appointment of Cameron Leary, lunch aide at School 1, previously approved at the July 20, 2020 meeting.

**221-70 - APPROVAL OF NEW SUBSTITUTES**

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the new substitute teacher lists for the 2020-2021 school year, as per the Northern Regional Educational Services Commission.

**REGULAR AGENDA ITEMS**

The following items will be voted on by separate motion for each item.

**PERSONNEL:**

**221-71 - APPOINTMENT OF HIRE-MATERNITY LEAVE REPLACEMENT – M. CIANDELLA**

Motion by VARGAS Seconded by TISEO

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of Meaghan Ciandella, as a maternity leave replacement at BG, effective September 1, 2020 – December 23, 2020, at \$150 per diem, no benefits.

Roll Call: 9 YES

**221-72 - APPROVAL CHANGE OF START DATE - MATERNITY LEAVE REPLACEMENT – E. COLSEY**

Motion by VARGAS, Seconded by TISEO.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve change of start date for Elizabeth Colsey, maternity leave replacement at Memorial, to reflect a start date of 9/8/20, previously approved for 9/22/20.

Roll Call: 9 YES

**221-7A- APPROVAL OF MATERNITY LEAVE REPLACEMENT – J. ANTUNEZ**

Motion by VARGAS, Seconded by RODRIGUEZ.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of Jasmine Antunez, as a maternity leave replacement at CO, at \$150 per diem, effective 9/1/20 – on or about 12/23/20.

Roll Call: 9 YES

**221-8A – APPROVAL OF FEDERAL FAMILY LEAVE – R. BROWN**

Motion by VARGAS, Seconded by RODRIGUEZ.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve leave under the Federal Family Leave Act, for Raine Brown, district speech pathologist, effective September 1, 2020-November 25, 2020, utilizing accumulated sick and personal time. Return date to be determined.

Roll Call: 9 YES

**EDUCATION:**

**221-73 - OUT OF DISTRICT PLACEMENTS 2020-2021 SCHOOL YEAR**

Motion by VARGAS Seconded by TISEO

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the following Special Education Out of District placements for the 2020-2021 school year, excluding transportation:

ID#	SCHOOL	PER DIEM RATE	AIDE
31614	N.A. Bleshman School	\$427.00 per diem x 180 days = \$76,860.00	No

Roll Call: 9 YES

**BUILDINGS & GROUNDS:**

**221-74 - APPROVAL OF TEMPORARY SUSPENSION OF COURTESY BUSING**

Motion by VARGAS Seconded by PERRO

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve temporary suspension of courtesy busing until further notice.

Roll Call: 5 YES, 4 NO – MARSHALL, RODRIGUEZ, AMANULLAH, MANIA

**POLICY:**

**221-75 - APPROVAL OF NEW POLICY– SECOND READING & ADOPTION**

Motion by VARGAS Seconded by GIAMMARELLA

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the second reading and adoption of the following new policy

POLICY/REGULATION #	POLICY/REGULATION	MANDATED/RECOMMENDED
1648	Restart and Recovery Plan	Mandated

Roll Call: 9 YES

*The Board brought forth a motion from the floor;*

**221-9A – APPROVAL OF 2020-2021 SCHOOL CALENDAR REVISIONS**

Motion by VARGAS Seconded by MANIA

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve revisions to the 2020-2021 school calendar to reflect 9/3 as a PD day for staff, 11/2, 11/3, 11/4 will be regular session day for students and staff, with 11/3 being remote for all.

Roll Call: 9 YES

## **PUBLIC HEARING**

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The following all had questions and concerns as to the reopening of schools.

Mauricio Villa

- Are there clear expectations for students & staff regarding daily procedures
- Can the course work be posted in advance and a daily agenda of what's due
- Zoom in small group setting
- Recorded health videos
- Social Interaction with option to watch lesson later
- Interactive learning
- How will online students be graded
- Will there be teacher office hours for remote students

Anthony Mattheson – How will you prevent the spreading of the virus with large class sizes?

Parent – Can students wear a face shield in place of a mask?

Sam Patel – When will parents be notified if their child is remote or inschool?

Julie DeSantis – Is there a schedule for picking up books & laptops for remote students?

*Dr. Pillari responded to all concerns. A document packet will be provided to teachers, parents & students as to expectations of what will be required daily. It will contain schedules, course work, grading outline. Teacher will be live along with some recorded lessons for remote learning. Teacher will have scheduled office hours for if students or parents need to contact them. She stated we are within the safety guidelines for class size. As long as proper protocol is followed, there is no maximum student limit. Mr. Weiss clarified that a face shield is not a replacement for a face mask. If the survey was completed, the student will be in whatever was chosen; remote or in school. Dr. Pillari said a tentative date of 9/3 is scheduled for remote student book & laptop pickup. All information will be sent out by the end of the week.*

## **ADJOURNMENT**

Motion to adjourn at 9:29 p.m. by RODRIGUEZ, Seconded by GIAMMARELLA

Voice Vote: 9 YES

## **WOODLAND PARK BOARD OF EDUCATION** **EXECUTIVE SESSION MINUTES**

### **ITEMS DISCUSSED:**

- Board discussed courtesy busing
- Board discussed WPEA Grievance
- Board discussed school calendar adjustment